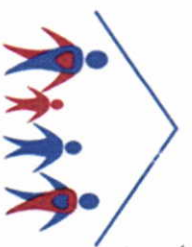


2018-2019 Title I Parent and Family Engagement Plan

Griffin Elementary



General introduction of school's vision for parent and family engagement.

Griffin Elementary will provide a cooperative learning environment that values all people. We will support life experiences involving risk-taking and problem solving that will help us become life-long learners. We welcome all families and our doors will always remain open so that we may build stronger relationships with our Griffin families.

All parents/families were invited and encouraged to provide input and suggestions on developing/reviewing this plan. This plan is available on our school website and in the Title I informational notebook located in our front office.

Principal: Mum Dwayne Date: 8/28/18

Involvement of Parents

If the school wide program plan under Section 1116 (b) (1) is not satisfactory to the parents of participating children, the school will include/submit the parents' comments with the plan that will be made available to the local education agency Section 1116(b) (4).

Polk County Public Schools Title I program requires schools to submit evidence that documents parent input and approval for how the funds are spent. This documentation is monitored for compliance and kept on file in the Title I online monitoring file system. Parent input is gathered through a parent meeting or SAC meeting.

Describe how this plan is a shared responsibility and families give input to review and improve this plan? How often?
All families are invited to participate in developing and revising this plan. The plan is reviewed/ revised three times a year using parent input.

How do you use the information from reviewing the plan to design strategies for more effective engagement?
The plan is reviewed throughout the year to check progress and make changes to what has been planned. Reviewing student data provides valuable information to help determine where we need additional support to help our families understand the curriculum, state assessments and provide strategies, materials, and resources to help support learning at home.

How will you involve parents/families in the decision making of how your Title I programs and how Title I funds will be used for Parent and Family Engagement Activities?
Parents are surveyed when developing/ revising this plan and asked what types of training and/ or workshops they would like the school to provide to assist in helping their child's academic achievement. The results from the survey is used to plan parent and staff trainings.

What evidence do you have to document parent/family participation in writing/reviewing your plan? (meeting date, agenda, minutes, charts, sign in sheets)
Polk County Schools Title I program requires that all Title I schools hold a parent meeting to develop or write/revise their "Parent and Family Engagement Policy". Schools are required to provide evidence that documents; how parents were invited, an agenda for the meeting, sign in sheets, and minutes and/or specific input given by parents. The Title I Program Coordinators monitor schools for compliance and evidence is uploaded and kept on file in an online monitoring.

How will this plan assist in providing high quality instruction for all learners?
This plan helps ensure that we provide parents/ families with information, materials and resources to support their child's learning at home by offering parent workshops on the Florida Standards, Literacy, Math, Science, and test taking tips to support the high quality instruction provided during the school day.

How will the school share comments received from parents/families?
All parent comments and suggestions given for the plan are considered, documented and kept on file as evidence of parents providing input for both FLDOE and the District. When, feasible parent suggestions are incorporated into the plan.

How will this plan be made available to the community?
This plan is available to all parents, business partners, and School Advisory Council. The plan is also available on our school website and in the Title I parent informational notebook that is located in our front office.

Annual Parent Meeting

The school will conduct an Annual Meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), school choice, the rights of parents and timely information about the Title I programs Section 11156(c)(1)

Every Title I school in Polk County is required to hold an Annual Parent Meeting by September 30. Schools are monitored to ensure that parents are invited to the Annual Meeting in a timely manner, and notifications are other languages, and sent in multiple ways (via backpack, school marquee, school website, newsletters, callout) Schools are required to conduct a parent evaluation of the meeting to gather input. Evidence that schools comply is documented with; notifications and invitations: agendas, sign in sheets, copy of the PowerPoint with specific school information and parent evaluations.

Date and time you will hold your meeting?

Our Annual Parent Meeting will be held on Tuesday, September 18, 2018 at 6:00 pm. The meeting will be held in the school's cafeteria. All parents are invited and encouraged to attend.

Notification and Invitation:

- How will you inform and invite parents/families in a timely way about the Annual Meeting.

All parents will be notified of the Annual Meeting via a "Save the Date" notice two weeks prior to the meeting, a flyer in the backpacks one week prior to the meeting, via the school's marquee and website and a label in the student agenda.

Information:

Please describe how your meeting will cover information about:

- the Title I program, the benefits, and how it affects your school; School choice; Parents right to know; and the qualifications of their child's teacher, or paraprofessional and/or if their child has been assigned or taught by a teacher 4+ consecutive weeks who is out of field.

The Title I District Parent and Family Engagement Coordinator has provided our school with a Power Point Presentation that incorporates information on: 1. The Title I Program 2. Parents Right to Know 3. Curriculum and Assessment information, 3. Ways parents can be involved 4. School choice, and the qualifications of their child's teacher or paraprofessional, and 5. Information on if their child is assigned or taught by a teacher for 4+ weeks who is out of field.

After the general meeting in the cafeteria, parents are encouraged to visit their child's classroom to hear specific information about the curriculum and state assessments their child will take.

Polk County Public Schools Title I program provides all Title I schools with a letter informing parents of their rights. This letter is sent home with all students via backpack the first week of school. Schools are also required to have a copy of the "Parents Right To Know" letter on their school website and in a parent and family information notebook kept in the front office. The district Title I office monitors and keeps documentation of this on file.

Barriers:

- What barriers will you address to encourage parents/families to attend? Example: Childcare, Transportation, Meal, Translation

Transportation is not offered to parents. Translation of materials given out will be translated in English, Spanish and Haitian Creole as well as we provide a translator at the meeting. Light refreshments will be provided after the meeting. Parents are welcome to bring their child (ren) to the meeting so childcare is not needed.

Evaluations:

- How will you get feedback from parents about the meeting?

Every parent who attends the meeting will be asked to complete a short evaluation of the meeting. The evaluation is their ticket out the door and asks if there is any additional information about Title I, the curriculum, or testing that they would like to learn more about.

Parents who do not attend?

- How will you get the information home to parents who do not attend the meeting?

For parents who are not able to attend this meeting, the PowerPoint with the information will be available on our school website.

Flexible Parent Meetings:

The school provides trainings, meetings and family activities at flexible times and dates throughout the year. If requested, opportunities for regular meetings to participate in decisions relating to the education of their children. The school may provide, if reasonable and necessary, transportation, childcare, or home visits using Title I funds. **Section 1116(c) (2) (8)**

<p><i>Describe how you provide flexible dates and times for activities, workshops, events, so that all parents may have an opportunity to attend?</i></p>	<p>Parent workshops are offered at different times throughout the school year. Events are posted on the website and on the school's marquee.</p>
<p><i>Describe what childcare, home visits and/or transportation services are provided by your school.</i></p>	<p>Parents are welcome to bring their children with them to any workshop we provide; transportation is not provided and we have a group of social workers assigned to Griffin that will make home visits if necessary.</p>

